

Town of Kenton, Delaware

Town Council Meeting Minutes (AMENDED)

January 7, 2019 at 7:15^{P.M.}

Kenton Town Hall



There was an executive meeting to organize held at 7 PM. The following were nominated by unanimous decision.

- Paul Caple was sworn in as mayor.
- Herb Boyles was sworn in as vice mayor.
- Amanda Porter-Westfall was sworn in as secretary.
- John Blanchfield was sworn in as a councilmember.
- Kathy Lachmann is now a councilmember.

Call to Order

The Public Meeting was called to order at 7:04 by Mayor Caple.

Pledge of Allegiance and Moment of Silence

The Pledge of Allegiance and a Moment of Silence were led by Mayor Caple.

Roll Call

Roll was called with the following members in attendance:

- Mayor - Paul Caple
- Vice Mayor - Herb Boyles
- Secretary - Amanda Porter-Westfall
- Council Member - Kathy Lachmann
- Council Member - John Blanchfield

The meeting minutes were taken by Secretary Westfall.

Agenda Items to Add/Remove

Mayor Caple suggested adding ADP Compliance posters to new business.

Open Forum

Mayor Caple opened the floor to residents in open forum, but as no one opted to speak, the open forum was closed.

Mayor Caple mentioned that the plot of land on Biger Street across from the school's field has been subdivided into two lots so we should expect building permits for those soon. One lot will have an entrance on Biger Street and the other will have an entrance on High Street.

Building Permits

Mayor Caple opened the floor to any resident requesting a building permit, but no one came forward.

Discuss/Approve Previous Minutes

The minutes for the month of November were read. Vice Mayor Boyles made a motion to approve the November minutes. Councilman Boyles seconded the motion. All were in favor. There were no "nay" votes. The minutes were approved.

The minutes for the month of October were read. Vice Mayor Boyles made a motion to approve the November minutes. Councilman Blanchfield seconded the motion. All were in favor. There were no "nay" votes. The minutes were approved.

Town Reports

- The Treasurer Report was presented by Treasurer Robin Kassing.
 - A motion to approve the Treasurer Report was made by Vice Mayor Boyles. The motion was seconded by Councilman Blanchfield. All were in favor. There were no "nay" votes.
 - The Treasurer Report was approved.

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- The Police Report was presented by Police Chief Michael Hibbert.
- There is no events team at this time so no Events Report was given.

Old Business

- Ordinance Review: There were no ordinances pending review.
- Town Budget: This was re-tabled for next year.
- Ordinance Enforcement: There was nothing at this time.

New Business

- Council discussed a tax rate amendment, to change the town charter to allow council to seek property tax rate increases at .5% per year. These increases would still be need to be approved by the town in an election, but this would allow council to propose the increase.
 - Mayor Caple asked for approval from council to discuss this amendment with the attorney.
 - Vice Mayor Boyles made a motion that the Mayor will contact the attorney and discuss amending the town charter to increase taxes, which was seconded by Councilman Blanchfield. All were in favor. There were no nay votes.
 - The motion was approved.
- Council discussed placement of the new sign at town hall.
 - It was decided that it would be placed adjacent to the existing flagpole, on the other side of the sidewalk.
- ADP Compliance Posters
 - Mayor Caple discussed how the town's current subscription to it's payroll service, ADP does not include the compliance posters at \$799 per year. However, an upgraded subscription costs an extra \$17 per month (\$204 per year).
 - Mayor Caple requested a motion to approve upgrade the subscription.
 - A motion to approve the Treasurer Report was made by Vice Mayor Boyles. The motion was seconded by Councilman Blanchfield. All were in favor. There were no "nay" votes.
 - The motion was approved.
- 2nd Reading of the Good Standing Ordinance.
 - Vice Mayor Boyles read the Good Standing Ordinance.
 - No one requested to amend the ordinance.
 - The 3rd reading will be held at the next meeting.

Motion to Adjourn

- At 7:46 PM, Vice Mayor Boyles made a motion to adjourn. The motion was seconded by Councilman Blanchfield. All were in favor. There were no "nay" votes.
- The meeting adjourned.
- Next meeting will be on February 4, 2019 at 7 PM.

Mayor

Secretary